# ITTLESTOWN AREA SCHOOL DISTRICT

# **AGENDA**

Notice: All Public Board Meetings are being Audio Recorded

# Attend in Person or Watch Livestream on Facebook

at: <a href="https://www.facebook.com/ltownsd/">https://www.facebook.com/ltownsd/</a> All Items Linked in Red are for Board Members Only

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	I. GENERAL BUSINESS
Mrs. Dolores Nester	A. Call to Order
Ms. Beverly Lang	B. Roll Call
Mrs. Jeanne Ewen	C. Pledge of Allegiance and Moment of Silence
Mrs. Dolores Nester	<ul> <li>D. Board Acknowledgements and Announcements</li> <li>1. Announcement of Executive Session held on January 24, 2023 at 5:30 pm via Zoom to discuss real estate.</li> <li>2. Announcement of Executive Session held prior to this meeting on February 13, 2023 at 6:30 pm to discuss personnel.</li> </ul>
Mrs. Dolores Nester  Keaton Hilker  Kaelonnah Darlich,  Kaylie Kurland	E. Presentations  1. Student Representative Reports  a) Middle School  b) High School
Mr. Christopher Bigger	2. Staff Spotlight - Angela Bradner
Mrs. Dolores Nester Ms. Tallarita Ms. Miller & Ms. Gross Ms. Hardman Mr. Joel Moran Mr. Joel Moran	<ul> <li>3. Students of the Month</li> <li>a) Catalina Spicer, 1st Grade, ACES</li> <li>b) Jackson Bell, 4th Grade, ACES</li> <li>c) Angelique Flickinger, 7th Grade, MAMS</li> <li>d) Aydan Fitzgerald, Grade 12, LHS</li> <li>e) Abigail Riedel, Grade 12, LHS</li> </ul>
	F. Public Participation  1. Participants attending in person, and up to 5 minutes before the start of the meeting, must fill out the public participation sheet in the lobby outside the board room including name, address, and topic.

2. Participants who are unable to attend the meeting may also call 717-359-4146 x2910 up to 30 minutes before the start of the meeting, state your address first and full name and leave a message up to 5 minutes.

#### Mrs. Dolores Nester

- G. Discussion and Action on the following Board Minutes:
  - 1. Regular Board Meeting on January 16, 2023.
  - Curriculum, Co-Curriculum, & Policy Committee Meeting on January 31, 2023.
  - 3. Finance, Property, & Supply Committee Meeting on February 1, 2023.

#### Mr. Robert Hahn

#### Item A. is noted.

# II. FINANCE, PROPERTY, & SUPPLY COMMITTEE REPORT

- A. <u>Transportation Maintenance Report</u>
- B. Recommend approval of the following Facility Requests:
  - 1. <u>Boys Basketball Teams</u> to use the LHS Cafeteria on Sunday, February 19, 2023 from 3:00 7:00 pm to hold the Boys Basketball Banquet.
  - 2. JV and Varsity Field Hockey to use the Thunderbolt Stadium for a Goalie Clinic on Sunday, May 21, 2023 from 2:00 pm 5:45 pm.
  - MAMS Musical Department to use the MAMS Auditorium on Sunday, April 16, 2023 from 1:00 pm - 5:00 pm to hold the MAMS Musical Performance.
  - 4. <u>Littlestown Baseball for Youth</u> to use the LHS Cafeteria on Sunday, March 5, 2023 from 1:30 pm 3:30 pm to hold a draft.
  - 5. <u>Littlestown Baseball for Youth</u> to use the LHS Classroom 112 on Sunday, March 26, 2023 from 1:00 pm 4:00 pm for a coaches meeting.

#### Mr. Bob Hahn

#### Items C.1 - 5 Noted

# C. TREASURER'S REPORT

- 1. Building Budget Report
- General Fund Budget YTD 2022-2023
- 3. Encumbrance Report
- 4. Activities Report
- 5. <u>Cafeteria Report</u>
- 6. <u>Budget Transfer Report</u>

Item C.6 for approval.

# Mr. Bob Hahn

If anyone has questions on Items D.1-5, please request a number to be pulled and voted on separately, if not, recommend approval of Items D.1-5.

# D. PAYMENT OF INVOICES

- 1. General Fund Checks
- 2. Cafeteria Fund Checks
- 3. Student Activity Checks
- 4. Capital Projects Checks

Items D.6 is noted.

# Mr. Yancy Unger

If anyone has questions on Items A - I, please request a letter to be pulled and voted on separately, if not, recommend approval of Items A - I.

- 5. GO Bond Checks
- 6. <u>Void Check Report</u>

# III. PERSONNEL REPORT

- A. Recommend approval of the following Staff Resignations:
  - 1. Kristen Smith, Food Service Worker, effective February 21, 2023.
- B. Recommend approval of the <u>Employment Agreement</u> between the Littlestown Area School District Board of Directors and Christopher E. Bigger, Superintendent beginning July 1, 2023, through June 30, 2026.
- C. Recommend approval of the following Instructional Staff Hires and Transfers:
  - 1. Zachary Kenworthy, Erin Roehrie Day-to-Day Substitutes.
  - 2. Bonita Swanner, transfer from Day-to-Day Substitute to Extended Term Substitute for 3rd grade, effective January 30, 2023.
- D. Recommend approval of the following tenured employees:
  - 1. Kelsey Anders
  - 2. Brandon Brady
- E. Recommend approval of <u>health restoration sabbatical</u> for Professional Teacher for the remainder of the 2022-2023 school year.
- F. Recommend approval of the following Support Staff Hires and Transfers:
  - 1. Carol Korman, Substitute Van Driver.
- G. Recommend approval of the 2022-2023 Spring Coaches.
- H. Recommend approval of the following overnight/out-of-state trips:
  - <u>Lena Showers-Lewis</u> and <u>Scott Staub</u> with FBLA students to attend the FBLA State Leadership Conference on April 16 - 19, 2023 in Hershey, PA.
  - 2. <u>Scott Staub</u> with FBLA students to attend the FBLA National Leadership Conference on June 26, 2023 July 1, 2023 in Atlanta, Georgia.
  - 3. <u>Andrew Polashuk and Justin Staub</u> with qualifying wrestling students to attend the PIAA Regional Wrestling Tournament on March 3 4, 2023 in Bethlehem, PA.
  - 4. <u>Andrew Polashuk and Justin Staub</u> with qualifying wrestling students to attend the PIAA State Wrestling Tournament on March 8 11, 2023 in Hershey, PA.
- I. Recommend approval of the following Volunteers:
  - 1. Classroom: Rachel Pirrung and Shaina Rogall
  - 2. Extra-Curricular: None

# Mrs. Jennifer McClay IV. CURRICULUM, CO-CURRICULUM, AND POLICY COMMITTEE REPORT If anyone has questions on A. Recommend approval of the First Reading of the following Policies: Items A - E, please request a Policy 218: Student Discipline letter to be pulled and voted on separately, if not, recommend Policy 218.1: Weapons 2. approval of Items A - E. 3. Policy 218.2: Terroristic Threats/Acts 4. Policy 222: Tobacco and Vaping Products 5. Policy 227: Controlled Substances/Paraphernalia Policy 808: Food Services 6. B. Recommend approval of the Second Reading of the following Policies: Policy 006: Meetings 2. <u>Policy 137.1:</u> Extracurricular Participation by Home Education Students 3. Policy 340: Responsibility for Student Welfare Policy 827: Conflict of Interest C. Recommend approval of the Scope of Work for "XtraMath!" for the after school program at MAMS. D. Recommend approval of the <u>Letter of Agreement with The Meadows</u> <u>Psychiatric Center</u> to provide educational services to students hospitalized at The Meadows during the 2023-2024 and 2024-2025 school years. E. Recommend approval of the following donations: Four (4) Phonics Chip Kits and other supplies to assist students who struggle to read at ACES from the Douglas R. and Jacqueline Elder-Murren Endowment for Literacy Grant, valued at \$725.00. Mrs. Beth Becker V. THUNDERBOLT FOUNDATION REPORT Mrs. Dolores Nester VI. LIU BOARD REPORT Mr. Yancy Unger VII. ADAMS COUNTY TECHNICAL INSTITUTE JOC REPORT Dr. Eric Naylor VIII. HEALTH AND SAFETY REPORT Mr. Christopher Bigger IX. SUPERINTENDENT REPORT

Mrs. Dolores Nester	X. OLD BUSINESS
Items A-C Noted.	A. <u>Technology FMX Report</u>
	B. <u>Maintenance FMX Report</u>
	C. <u>Monthly Enrollment Report</u>
Mrs. Dolores Nester	XI. <u>NEW BUSINESS</u> (Informational and Discussion Only)
Topics may be brought before the board for future	A. Reveal Math K-5 Reviewers Guide
consideration. For an item to be added to a future meeting, the majority of the board must agree the topic is in need of review.	B. Reveal Math K-5 Program Overview
Mrs. Dolores Nester	XII. <u>ADJOURNMENT</u>